



Risk Assessment Form For: Whole School Return in September 2021

Updated 30.08.2021 in line with government guidance

Overview of Main Factors in the Risk Assessment

People involved:	Pupils, Staff, Other Onsite Providers, Potential Visitors, Emergency Support.	Activity:	Safe delivery of school day and activities taking into account adjustments needed to meet Covid-19 Guidance
Date of Activity:	Autumn 2021	Location of Activity:	Greenmead School
No. of Children on site:	Up to 67	No. of Staff on site (including other providers):	Up to 65

Venue Details

Name of Venue:	Greenmead School
Address:	147 Beaumont Road, Southfields, London, SW19 6RY
Tel:	020-8789-1466
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Email:	admin@greenmead.wandsworth.sch.uk

Consultation

Consultation Group	Date Shared with Group
Staff	30.8.2021
Parents & Carers	30.8.2021
Governors	30.8.2021

Greenmead Risk Rating Definitions

Rating	Definition
Low	Risk can be safely reduced with routine management.
Medium	Risk can be safely reduced/ managed following specific guidelines or care plans, by designated staff or provider.
High	Risk can be only be managed by the allocation of specialist staff, procedures and/or equipment.
Extreme	Risks involved are NOT are safely manageable.

Infection Control to prevent the spread of Covid19

Risk Subject Heading	Risk	Risk Rating Before Control Measures	Reduction Control Measures	Risk Rating After Control Measures
Following Public Health Advice	Unwell pupils attending school	High	<p>Pupils with any ill health should not attend school.</p> <p>If a pupil develops one or more possible Covid-19 symptoms they will not be permitted to attend school and will be advised to self-isolate following Covid-19 guidance. They will be asked to get a PCR test.</p> <p>Symptoms include any one or a combination of the following;</p> <ul style="list-style-type: none"> • A high temperature • A new, continuous cough • A loss or change to sense of smell or taste <p>Pupils and staff in the child's class can continue to attend school whilst we wait for the test results.</p> <p>If the PCR test returns as POSITIVE the pupil will need to isolate for 10 full 24-hour days. Please inform school of the test result as soon as possible.</p> <p>Parents will be contacted by NHS Test and Trace, they will ask parents who has been the child's close contacts within the 48hours before the symptoms started and since then. If the child was in school within that 48 hour period please ask NHS Test and Trace to contact us to find out who the child's in-school contacts were. Please give them the school name, telephone number and ask that they speak to Nicky Chakravorty (Head of Care) or one of the School Nurses. They will then contact us and we will provide contact details of significant contacts where necessary in accordance with GDPR guidance.</p>	Medium

			<p>It is a legal requirement to self-isolate if you are told to by NHS Test and Trace. You could be fined if you do not self-isolate.</p> <p>If the PCR test returns as NEGATIVE, as long as the child is well they may return to school. Please inform school that the test has returned as NEGATIVE, before the child arrives back at school.</p>	
	Pupil becomes unwell at school with possible Covid symptoms		<p>Parents will be notified and asked to come and collect their child and book a PCR test. The child must remain at home until the test result comes back. If POSITIVE your child will need to isolate for 10 days. If the test result comes back as NEGATIVE and the child is well enough to attend school they can return. Please inform the school of test results before they return to school.</p>	
	Testing asymptomatic pupils (lateral flow tests)		<p>Families can now order lateral flow tests for their family and can test their children and family members in the household. To order home test kits visit https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests and these will be delivered to your home.</p> <p>As pupils attending Greenmead are in the primary phase of their education they are not expected to be tested regularly with lateral flow tests but this is a parental preference.</p> <p>If for some reason a child does take a Lateral Flow Test and it returns POSITIVE, they must start isolating at home and you should book a PCR test for them as soon as possible. Please inform the school.</p> <p>If the PCR test then returns as POSITIVE the child will need to isolate for 10 full 24-hour days. Please inform school.</p> <p>Parents will be contacted by NHS Test and Trace, they will ask you who has been the child's close contacts within the 48 hours before the symptoms started. If the child was in school within that 48-hour period please ask them to contact the school to find out who your child's in-school contacts were. Please give them the school name, telephone number and ask that they speak to Nicky Chakravorty (Head of Care) or one of the School Nurses. They will then contact us and we will provide contact details of significant contacts where necessary in accordance with GDPR guidance.</p> <p>It is a legal requirement to self-isolate if you are told to by NHS Test and Trace. You could be fined if you do not self-isolate.</p> <p>If the PCR test returns as NEGATIVE, as long as your child is well they may return to school. Please inform school of this before your child returns to school.</p>	
	Invalid test results		<p>If after developing a possible Covid symptom or having a positive Lateral Flow Test, the child takes PCR test but the result returns as INVALID parents will need to book another PCR test, please also inform school. In this situation the child will need a NEGATIVE PCR test result before they are able to return to school.</p>	

			If a child does a Lateral Flow Test and gets an INVALID result, please do another test and follow the correct action for the results given.	
	Unwell staff attending school		<p>Staff with any ill health should not attend work.</p> <p>Staff must start isolating at home and book a PCR test. You must also inform school through the usual channels.</p> <p>Symptoms include any one or a combination of the following;</p> <ul style="list-style-type: none"> • A high temperature • A new, continuous cough • A loss or change to sense of smell or taste <p>If the PCR test returns as POSITIVE you will need to isolate for 10 full 24-hour days. Please inform school. You will be contacted by NHS Test and Trace, they will ask you who have been your close contacts within the 48hours before your symptoms started. For school contacts (staff and pupils) you may give names but do not give any further contact information, such as telephone numbers. Instead please provide them with the schools contact number. They will then contact us and we will provide contact details such as phone numbers where necessary. They may also contact school to get a list of contacts from us in accordance with GDPR guidance.</p> <p>It is a legal requirement to self-isolate if you are told to by NHS Test and Trace. You could be fined in you do not self-isolate.</p> <p>Pupils and other staff in the class can continue to attend school whilst you wait for the test results.</p> <p>If the PCR test returns as NEGATIVE, as long as you are well you may return to work. Please inform school.</p> <p>If staff have any general ill health symptoms but feel they are well enough to come to work, they should call the absence line and consult with the Deputy Head before coming into work.</p>	
	Staff member becomes unwell at school with possible Covid symptoms		You will be asked to go home and book a PCR test. You must remain at home until the test result comes back. If POSITIVE you will need to isolate for 10 days. If the test result comes back as NEGATIVE and you are well you can return to work. Please inform the school of test results before you return.	

	Testing of asymptomatic school staff		<p>All school staff, who are asymptomatic, are able to now use lateral flow tests to test themselves at home twice a week. This will be on a Monday and a Thursday.</p> <p>If you do a Lateral Flow Test and it returns as POSITIVE you must start isolating at home and book a PCR test, Also inform school through the usual channels.</p> <p>If the PCR test returns as POSITIVE you will need to isolate for 10 full 24-hour days. Please inform school. You will be contacted by NHS Test and Trace, they will ask you who have been your close contacts within the 48hours before your symptoms started. For school contacts (staff and pupils) you may give names but do not give any further contact information, such as telephone numbers. Instead please provide them with the schools contact number. They will then contact us and we will provide contact details such as phone numbers where necessary. They may also contact school to get a list of contacts from us.</p> <p>It is a legal requirement to self-isolate if you are told to by NHS Test and Trace. You could be fined if you do not self-isolate.</p> <p>If the PCR test returns as NEGATIVE, as long as you are well you may return to work. Please inform school.</p>	
	Invalid test results		<p>If after developing a possible Covid symptom or having a positive Lateral Flow Test, the staff member takes PCR test but the result returns as INVALID they will need to book another PCR test, please also inform school. In this situation the staff member will need a NEGATIVE PCR test result before they are able to return to school.</p> <p>If a staff member does a Lateral Flow Test and gets an INVALID result, please do another test and follow the correct action for the results given.</p>	
	Travel for pupils and staff		<p>You are required to keep up to date with the Covid travel rules as outlined in https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england and follow quarantine guidance as necessary. Please contact SLT if you are considering travelling abroad and the implication this will have on your ability to return to work/attend school as required.</p>	
	Covid vaccinations		<p>All staff are eligible for a Covid vaccine delivered by the NHS. This can be booked online. All staff are encouraged to seek medical advice about the vaccinations and are encouraged to get a vaccination, however, this is voluntary and is not currently a condition of employment.</p> <p>A member of staff's decision is private although information may be sought as to whether a staff member is required/not required to isolate if a member of their household or a significant contact has possible Covid symptoms or tests positive for Covid.</p>	

	BAME staff and pupils at higher risk		<p>Engagement with staff and parent concern</p> <p>Communicate consideration of the BAME community within the risk assessment and share concerns as part of the risk assessment for keeping school open.</p> <p>Health and wellbeing of BAME community</p> <p>Keep in discussion with staff and parents who are concerned and for staff share EAP support.</p> <p>Liaise with relevant professional bodies including HR, OH, individual GPs, etc.</p> <p>Recommend advice from GP on taking additional vitamin D supplements,</p> <p>Individual risk assessments</p> <p>If needed, carry out individual risk assessments on all staff where staff can also raise concerns or questions.</p>	
	Minimise direct contact between inconsistent groups of staff and pupils where possible.		The school will follow a bubble structure to reduce direct contact where possible. We will be working in pathway bubbles across the school. Please see the Building & Systems Infection Control Plan.	
	Enabling use of PPE where appropriate.		<p>Please refer to the Building and Systems Infection Control Plan for information on different levels of PPE wearing according to activity or area of work in the school (class based/non-class based).</p> <p>When staff are moving around the school corridors and into areas that are not within their pathway bubble they must wear a face covering.</p> <p>When staff are working within their classroom/pathway bubble they are no longer required to wear PPE except when;</p> <ul style="list-style-type: none"> • Toileting a pupil • Giving Personal Care to a pupil • Feeding a pupil, • Administering Medication to a pupil or • Completing medical procedures (i.e gastro feeding) for a pupil • Doing laundry • Supporting a pupils who has possible Covid symptoms whilst in school 	

			<ul style="list-style-type: none"> Taking out clinical waste bags <p>In these situation staff must wear full PPE and PPE must be changed between working with different pupils.</p> <p>Where staff are offering higher levels of AGP procedures to pupils such as suctioning they must wear full PPE including a higher grade FFP mask.</p>	
	Engaging with NHS Test & Trace System		<p>The Head of Care or School Nurses will lead on liaising with the Test & Trace Service and PHE.</p> <p>The Head of Care, School Nursing Team and Senior Admin Officer (dealing with attendance) will have a joint confidential log where any action regarding Track and Trace and Self-Isolation will be recorded.</p> <p>The Head of Care will keep the Deputy Head updated as this will impact staffing and pupil numbers.</p>	
	When someone else in the household has possible Covid symptoms or tests POSITIVE for Covid 19		<p>Other members of your household (not the person with symptoms) will need to start isolating unless any of the below apply to them:</p> <ul style="list-style-type: none"> They have been fully Covid vaccinated (had both doses), and last dose was given more than 14 days ago. They are under 18 years old. They are taking part in vaccine trials. They are not able to be vaccinated for medical reasons, approved by a medical professional. <p>As pupils who attend Greenmead are under 18 they will not need to isolate, however parents will need to book them in for a precautionary PCR test (not Lateral Flow Test). This does not have to happen before they return to school but should happen within a couple of days. We will not be able to carry out the precautionary PCR tests in school.</p> <p>If parents do not wish for their child to have the precautionary test, they will then need to stay at home until the result of the household members test is returned or their isolation finishes.</p>	
	Enabling children who require Aerosol Generating Procedures to access the school		<p>Children who require suction or aerosol medication will require a designated room for these medical interventions to happen in. Other children and staff should not enter this room. High level PPE must be worn and by those carrying out these tasks.</p> <p>At Greenmead only 1:1 nurses carry out these tasks, the relevant PPE should be provided by their agency or CCG.</p>	
Totals				
<p><i>In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk.</i></p> <p><i>If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out. Senior Leaders will then decide on the necessary impact of this.</i></p>				<p>EH - 0</p> <p>H - 2</p> <p>M - 11</p> <p>L - 1</p>

School Operations

Risk Subject Heading	Risk	Risk Rating Before Control Measure	Risk Reduction Control Measures	Risk Rating After Control Measure
	Ability to apply infection control guidance while on transport.		<p>It is recommended that pupils aged 11 and over continue to wear a face covering when travelling to school</p> <p>The government no longer recommends maximising distancing and minimising mixing, but unnecessary risks such as overcrowding should be minimised.</p> <p>Those responsible for the provision of transport must comply with health and safety law and put in place proportionate control measures, working with schools, colleges and transport operators as necessary. They must regularly review and update their risk assessments as the circumstances and the public health advice change. This includes having arrangements in place to monitor whether the control measures are effective and working as planned.</p> <p>Frequent and thorough hand cleaning should now be regular practice. They should continue to ensure that children and young people clean their hands regularly. This can be done with soap and running water or hand sanitiser.</p> <p>There is no requirement to for staff to wear PPE.</p> <p>They are to keep buses/taxis well ventilated with windows open.</p> <p>Have appropriate cleaning routines and systems in place.</p> <p>Continue asymptomatic testing for staff on transport.</p>	
	Children being transported to school by parents via car or walking		The pupil will not be mixing with others outside of their household and parents can apply infection control and social distancing guidelines.	
	Pupils accessing public transport to travel to school.		Pupils who travel by public transport to school should wash or use hand sanitizer on arrival.	
	Ability to apply social distancing and infection		There is no need to stagger drop off and pick up times any longer. All pupils will arrive at 9.15am and go home at 3.15pm. Pupils coming in through the front playground will enter their classrooms via the entrances closest to their classrooms.	

	control rules to pupil drop off and pick up.		Pupils in EYFS will enter via the back playground. This will ensure that there is no overcrowding at entrances.	
Travelling to and from work for staff	Staff walking to and from school		Staff will not be travelling in a confined space and will be able to apply safe distancing.	
	Staff travelling by car, motorbike or pedal bike.		Staff can safely travel in their own vehicles to maintain safe distancing from others. It is advisable that when sharing lifts you do this within the pathway bubble. We recommend that you keep windows open whilst travelling. If travelling with staff who are not in your bubble we recommend you wear a face covering and keep the windows open whilst travelling.	
	Staff travelling by taxi.		A face covering should be worn and keep windows open whilst travelling. Wash hands on arrival into school.	
	Staff travelling by bus, train or tube.		Face covering must be worn. Wash hands on arrival into school.	
	Staff travelling to and from work on children's transport as part of their transport employed role.		Those employed by school while on transport, should follow school guidance, on infection control and social distancing. Wash hands on arrival into school.	
Pupil and Staff Attendance	Attendance of pupils with SEN and medical needs		All pupils are expected to fully attend school including those who were previously considered clinically extremely vulnerable.	
	Attendance of pupils designated to shield.		Shielding for extremely vulnerable pupils was suspended as of 1 st April 2021. Attendance for all pupils is therefore now mandatory.	
	Attendance of all staff		Attendance at work is mandatory for all staff and staff should follow risk assessment, building and system plan and this risk assessment. Staff who are 28 weeks or more pregnant and do not have underlying health conditions will work in line with whole school risk assessments, social distancing plans and infection control procedures. Individual risk assessments will be carried out with staff member and the Headteacher and any flexible working adjustments necessary discussed and agreed. Staff will only attend when in suitable health and following any guidance around self-isolation when needed. Staff that are directed to isolate but do not have symptoms will be expected and supported to work from home.	

	Attendance of staff designated to shield		<p>Shielding for extremely vulnerable adults was suspended as of 1st April 2021. Attendance at work is therefore mandatory for all staff and staff should follow risk assessment, social distancing plan and infections control procedures.</p> <p>Pregnant women appear no more or less likely to contract SARS-CoV-2 than the general population, and more than two-thirds of identified pregnant women have no symptoms. The most common symptoms of COVID-19 in pregnant women are cough and fever.</p> <p>There is no reported increase in congenital anomalies incidence because of COVID-19 infection. Vertical transmission is rare.</p> <p>For women less than 28 weeks pregnant with no underlying health conditions that place them at a greater risk of severe illness from coronavirus (COVID-19) the school will complete a workplace risk assessment with the member of staff and if necessary with OH. You should continue to work if the risk assessment advises that it is safe to do so.</p>	
	New supply or agency staff		<p>Any new supply or agency staff will need to complete the infection control training and read the building and systems plan before entering a class room or non-pathway bubble.</p> <p>Once in their class room or non-pathway bubble they will buddy up another member of staff to support them. The buddy member of staff will be appointed by the appropriate Senior Leader receiving the agency member of staff. (For example class staff – Deputy Head, nursing staff – Head of Care, therapist – Clinical Therapy Lead)</p>	
	Visiting Professionals		<p>Visits can resume. All visitors will be asked to wear a face covering provided by the school on arrival. They will also be asked to wash their hands or use hand sanitiser on arrival.</p>	
	Visiting Prospective Parents/ Families		<p>We are allowing visits for prospective families. Adults will be asked to wear a face covering at all times during the tour which will be provided by the school on arrival. Before entering the main school building visitors will be asked to wash/sanitise their hands. Tours will only be led by the Headteacher unless delegated to members of SLT. All tours must be pre-booked with the admin team.</p>	
	Recruitment		<p>Active recruitment will continue where needed.</p>	
	Volunteers		<p>Volunteers will be allowed back into school. They will need to have a NEGATIVE lateral flow test before entering the school. They will need to remain in the same pathway and not move around the school. They will be asked to wear a face covering when moving around the building.</p>	

Safeguarding	Revision of policy needed to reflect change in practice and circumstance.		DSLs (Deputy Head, Head of Care and Headteacher) continue to do this in liaison with borough Safeguarding team. Any changes or updates will then be shared with SLT and all staff. Updated policies will be shared on school web-site.	
	Caseloads		DSL (Deputy Head) and Deputy DSLs (Head of Care and Headteacher) will continue to have designated pupils on their caseload for Safeguarding purposes. This enables a greater continuity of support and communication.	
	Carrying Out Safeguarding Reporting and Recording Systems		Class teachers will be given a list of which children come under each member of the Safeguarding team. If something comes up for one of these children contact their designated safeguarding person. If their designated person is not available contact another Safeguarding Lead. If the matter concerns a child not on the list, the issue can be raised with any member of the Safeguarding team.	
	Liaising with out of school professionals and attending multi-professional meetings.		Safeguarding leads will continue to attend TAC and multi-professional meetings remotely, using appropriate secure online systems.	
	Visually assessing a pupil due to a Safeguarding need.		Safeguarding leads will be permitted to enter a child's class bubble if there is a need for them to visually assess the child's condition. PPE, social distancing and infection control guidelines must be adhered to. For the purposes of Test & Trace, DSLs must keep a record of whom they have come into contact with outside their bubble.	
	Supporting or speaking to a member of staff due to a safeguarding need.		Due to the possible sensitive nature of a matter that may need to be discussed, where needed the DSL is permitted to invite the member of staff to come and speak to them in their office. PPE, social distancing and infection control guidelines must be adhered to. For the purposes of Test & Trace, DSLs must keep a record of whom they have come into contact with outside their bubble.	
	Vulnerable pupils not attending school due to self-isolation		The school must report a pupil who is self-isolating to their allocated social worker so that an agreement can be put in place to maintain contact and offer support.	
Catering	All pupils that need to can access a hot meal for lunch.		Edwards & Ward (catering company) have confirmed that they will have the full kitchen team and menu in place.	
	Possible changes to lunch schedule		The kitchen team will be able to slightly stagger the serving of lunches, but all work will need to be done within their regular working hours. Clear information on expectations will need to be provided by the school and signed off by the Catering Manager. As the school is served from a shared kitchen, Ronald Ross's requests regarding serving times will also need to be considered.	
	Serving of lunches		Lunches will be collected by classroom staff from the hall and all pupils will eat lunch in their class rooms.	

	Snacks		At snack-time children are to have individual snacks. They should not be dipping into shared food such as a shared bag of raisins or crisps. They should only be offered snacks that are either individually wrapped or a piece of fruit or salad that can be washed before being given to the child.	
The School Estate	Structural Building Adaptions		We have no planned building work currently happening.	
	Emergency or Urgent Premises repairs		If there is an urgent need such as blocked plumbing, electrical failure or damaged structure, the relevant repair services will be engaged. If it is not possible for the work to be carried out without entering class bubbles, then individual or all class bubbles may be closed to allow the work to be carried out safely. Premises Manager will liaise with Business Manager and SLT Team regarding any emergency building matters.	
	Possibility of reallocation of the use of specific rooms or areas of the building.		Following the building and systems plan, rooms may have to change from their intended purpose to allow for social distanced working.	
	Possible contamination and problems with water supply.		The school's water system is designed to self-flush in order to avoid a water being static in the system. This is monitored by the Premise's Officer and additional testing is requested if necessary.	
	Possible ventilation issues		All rooms class rooms and the majority of offices have windows. In all rooms where there are windows at least one window must be kept open. In rooms where there are no windows. Staff must make sure that furniture is not obstructing air vents.	
Educational Visits			Educational visits and inclusion with Ronald Ross can start again in agreement with SLT and risk assessment processes.	
Extra-Curricular Provisions	Applying Infection Control and Social Distancing to After Party (After School Club)		See separate After Party section of Building and Systems Infection Control Plan Head of Care will inform parents regarding After Party re-starting.	
Meetings	External meetings		Unless unavoidable on site meeting involving off-site professionals or parents will not be possible. Meetings are to take place remotely via TEAMS.	
	Internal meetings		Internal meetings can happen between staff in the same bubble. Social distancing and infection control rules must be adhered to. Face coverings must be worn if staff meeting are not in the same bubble and where being 2m away from each other is not possible.	

			Keep rooms well ventilated during meetings.	
Feeding Children	One adult feeding two pupils together		<p>In the sensory pathway many of the children require full assistance with eating and drinking. As pupils do not have one to one staffing for this activity, this protocol outlines the measures and actions that should be followed to minimise the risk of Covid spread while a member of staff is feeding more than one child. However please remember that whenever possible the children should be fed separately by one member of staff.</p> <p>If you need to have an adult feed two children at a time this should be shared with the Head of Care who will support the class team to do this safely with a separate risk assessment.</p>	
Totals				
<p><i>In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk.</i></p> <p><i>If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out.</i></p> <p><i>Senior Leaders will then decide on the necessary impact of this.</i></p>				EH - 0 H - 1 M - 14 L - 25

Curriculum, Behaviour and Pastoral Support

Risk Subject Heading	Risk	Risk Rating Before Control Measures	Reduction Control Measures	Risk Rating After Control Measures
Access to Curriculum	Enabling all pupils to attend		Infection control procedures set out and followed in order for all pupils to be able to attend school safely and access the curriculum.	
	Limitations to the curriculum		<p>Where possible the curriculum will be delivered in in fullest. However in order to accommodate the time staff need to undertake additional infection control practices there will be a reduction in time that can be actively used to educate the pupils, provide them with integrated therapy and build independence in care tasks.</p> <p>The school will endeavour to maximise the potential of time available, but there will be limitations and individual elements may need be prioritised depending on each child's current needs.</p> <p>Each class will have an adjusted timetable to take into account additional tasks school staff must perform during the day.</p>	
	Remote education where needed		In the event of Local Lockdown or bubble home isolation the school will provide home learning activities via email from the class teacher. Our remote offer is available on the school website.	

	Successfully applying safe distancing and infection control to the use of corridors to allow pupils to use specialist equipment		<p>Pupils will not be using the corridors for work space, time out space or for physical or therapy activities unless individual permission has been sought by members of SLT and these are risk assessed with the class teacher and member of SLT.</p> <p>Staff to maintain the 1m+ social distancing and must wear a mask when moving around the corridors, going to the toilet, going to staff break out rooms or entering and exiting the building.</p> <p>Touch points in all corridors will be cleaned at midday every day.</p>	
	Successfully applying safe distancing and infection control guidance to use of the swimming pool		<p>Changing rooms and pool contact points would need to be appropriately cleaned after each user (not each bubble).</p> <p>In the event hydrotherapy or water based rehab is required post recent surgery, an individual plan and risk assessment will be carried out.</p> <p>We will be using the first half term (Autumn 1) to plan and prioritise resuming swimming for pupils.</p>	
	Successfully applying safe distancing and infection control guidance to use of the soft play room resources.		<p>The space would need to be limited to one class at a time and all surfaces would need to be cleaned before being used by another user.</p>	
	Successfully applying safe distancing and infection control guidance to use of the sensory rooms		<p>The space would need to be limited to one class at a time and all surfaces would need to be cleaned before being used by another user.</p>	
	Successfully applying safe distancing and infection control guidance to use the hall.		<p>The space would need to be limited to one class at a time and all surfaces would need to be cleaned before being used by another bubble.</p> <p>The bigger part of the hall can be used for small groups in agreement with other class teachers. The smaller part of the hall is being used as a break out space for semi-formal pathway staff.</p>	
	Land based physical education.		<p>Non-contact physical education can be offered outside where possible. Some outside spaces will need to be timetabled and contact points will need to be cleaned between each use, by each bubble.</p> <p>Classes can do PE activities within their own bubble space however they should be mindful that there is adequate space and ventilation for safety.</p>	

	Barriers to curriculum caused by staff deployment.		<p>The pupil to staff ratio has had to be higher to appropriately follow infection control and social distancing guidance and still provide the pupils with learning opportunities. As the population of children increases the SLT will consider each bubble group and if additional staff are needed to offer a suitable curriculum.</p> <p>Staff will only be able to work in their bubble or pathway bubble. SLT will make dynamic risk assessments when it comes to covering staff in order to maintain infection control, to keep children and staff safe and to minimise disruption to pupils' learning and school provision.</p> <p>If there is a large number of staff away in a singular bubble, that bubble may need to close.</p>	
	Feeding pupils		Where there is a need for one adult to feed two children at the same time this can happen after completing a risk assessment with the Head of Care.	
	Accessing Music Therapy		Separate music therapy session will cause a break in the bubble structure. The session will be carried out in the music therapy room in order to minimise movement around the building (see building and processes plan). Resources and contact points will need to be cleaned between each child. Senior Leaders will need to be aware of which children are being seen in order to inform the Test and Trace service if necessary.	
	Accessing Play Therapy		Separate play therapy session will cause a break in the bubble structure. The session will be carried out in the music therapy room in order to minimise movement around the building (see building and processes plan). Resources and contact points will need to be cleaned between each child. Senior Leaders will need to be aware of which children are being seen in order to inform the Test and Trace service if necessary.	
Behaviour	A possible increase in behaviour disruptive to learning due to time out of school.		Class teachers will lead on this in conversation with appropriate Senior Leaders. If necessary, a referral can be made to outside agency support.	
Totals				
<p><i>In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk.</i></p> <p><i>If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out. Senior Leaders will then decide on the necessary impact of this.</i></p>				<p>EH – 0</p> <p>H - 1</p> <p>M – 10</p> <p>L - 3</p>

Assessment and Accountability

Risk Subject Heading	Risk	Risk Rating Before Control Measures	Reduction Control Measures	Risk Rating After Control Measures
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Assessment	Successfully Passing an Ofsted Inspection		Ofsted inspections are resuming from Autumn 1.	
EHCPs	No face to face meetings		Reports to be sent to parents two weeks ahead of meeting. Meetings to be scheduled for remote access for parents and non-school based professionals. In school based professionals to access the meetings virtually via TEAMS.	
	Provisions in the EHCP not being met.		Multi-therapy and class teacher meetings to agree areas of priorities and to be shared with parents. Integrated therapy is part of the everyday provision at Greenmead and will continue to be delivered by the class team and advised by the therapy team. Any children who need to be seen face to face for reviews, assessments to be done in a room with one member of the class team and one therapist. All staff to be wearing mask, gloves, aprons and visors/goggles. Upskilling of staff to be done with the therapist either as part of the review/assessment as above or in teams meetings on Wednesday morning via TEAMS.	
Totals				
<i>In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk. If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out. Senior Leaders will then decide on the necessary impact of this.</i>				EH - 0 H - 0 M - 0 L - 3

Provision of Therapy (including Physio, OT and SaLT)

Risk Subject Heading	Risk	Risk Rating Before Control Measures	Reduction Control Measures	Risk Rating After Control Measures
Assessment	Accurate assessment of pupil's current needs		The clinical lead with the individual therapists will assess pupil's current needs.	
	Therapeutic equipment		Therapists will complete equipment assessments and alteration to make sure all necessary equipment fits the children correctly.	
	Consultation and Prioritising		Therapists will inform and consult with parents regarding any changes to therapy provision for their child. With the understanding that with the additional infection	

			control tasks that staff will currently need to complete there may be some time restrictions on therapeutic tasks. Also following safe distancing guidelines, it will not be possible for therapists to run group with children from multiple bubbles.	
Delivery of Therapy	Integrated Therapy		As is the ongoing practice at Greenmead, therapists will continue to upskill class staff to provide suitable therapeutic activities.	
	Therapist directly delivered therapy		Therapists entering directly working with pupils will create a break in the bubble structure. Therefore, therapists will need to provide the Clinical Lead with a weekly list of the children they have come in direct contact with for Test & Trace purposes. Therapists will be given timetabled slots in which to work with each class so that Senior Leaders can make sure pupils have access to the necessary therapists. For dysphagia purposes SaLT therapists may need to visit bubbles while a child is eating.	
	Applying safe distancing to the Therapy Team		In order to apply Social Distancing guidelines, therapists will have set days where they work on site and days where they work from home.	
	Therapists cannot deliver direct therapy or assessment		Therapist who are ill are not allowed to attend school. Therapists are working across multiple bubbles and therefore may be at risk of needing to self-isolate if a member of a bubble where they have had significant contact tests positive for Covid-19. In this case there will be pupils/bubbles who will not be seen by a therapist. It is for this reason that the upskilling of staff and the integrated therapy approach is applied as a priority.	
Totals				
<i>In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk. If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out. Senior Leaders will then decide on the necessary impact of this.</i>				EH - 0 H - 0 M - 4 L - 3

Contingency Planning for Outbreaks

Risk Subject Heading	Risk	Risk Rating Before Control Measures	Reduction Control Measures	Risk Rating After Control Measures
Local Outbreak	Pupils to attend		This will be dependent on advice given for the specific Lock Down. Advice will differ if it is Wandsworth Lockdown or a Local Lockdown in other boroughs that children are resident in.	

			Pupils remaining at home will be given home-learning tasks and activity packs. Parents will be supported to deliver the activities via teacher phone calls and e-mails.	
	Staff to attend		This will be dependent on advice given for each specific Local Lock Down. Advice will differ if it is a Wandsworth Local Lock Down or a Local Lockdown in other boroughs that staff are residents in. Those staff at home will work from home by completing a menu of work tasks directed by Senior Leaders and Class Teachers.	
	Continued completion of work by other providers		In the event of a Local Outbreak the school would have to liaise with other providers such as transport and catering to explore what level of service would be offered. The level of service is dependent on government advice, which in individual for each Local Outbreak.	
Bubble or Bubble Isolation due to Confirmed Covid-19 or Covid-19 Symptoms	Support for Pupils		If well enough pupils isolating at home will be provided with activity packs and work tasks. Parents will also receive a minimum of once a week Safeguarding Check In phone call. Guidance on action to take if symptoms develop and testing will also be shared with parents. Any days not attended due to directed isolation will not be included in the pupil's absence data. There is no government provision for Free School Meals Vouchers if a child is off school due to self-isolation.	
	Support for staff		If well enough staff will be given working from home tasks by a Senior Leader and/or their class teacher. They will also be able to contact a member of the SLT team if they have any concerns or questions. Guidance on action to take if symptoms develop and testing will also be shared with staff. Any days not attended due to directed isolation will not be counted as absences unless the member of staff becomes actively ill during their isolation. Only the days of illness will be counted as an absence.	
	Infection Control within the building		If a bubble is asked to isolate, their bubble rooms will receive a deep clean. Learning and medical resources will be left untouched for at least 72 hours so that any viral microbes on them become inactive.	
Totals				EH - 0

*In the review of the risk assessment with the SLT team will agree and moderate the level of assessed risk.
If an element is assessed as 'Extreme' even after risk reducing factors are applied, then this element will not be viable to carry out. Senior Leaders will then decide on the necessary impact of this.*

H - 1
M - 5
L - 0

Total Assed Level of Risk (after introducing risk control measures)

Level				
Total No.	35	54	5	0

Do any of the of the high risks mean the school is unsafe to open? Yes/ **No**

Do any of the extreme risk mean the school is unsafe to open? Yes/No – **No**

Documents used to assist with content of this Risk Assessment:

<https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/dedicated-transport-to-schools-and-colleges-covid-19-operational-guidance> 17.8.21

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19> 11.8.21

<https://www.rcog.org.uk/globalassets/documents/guidelines/2021-08-25-coronavirus-covid-19-infection-in-pregnancy-v14.pdf> 25.8.21

<https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees> 20.7.21

[SEND and specialist settings: additional COVID-19 operational guidance - GOV.UK \(www.gov.uk\)](#) 27.8.21

[What parents and carers need to know about early years providers, schools and colleges during COVID-19 - GOV.UK \(www.gov.uk\)](#) 17.8.21

[Managing coronavirus \(COVID-19\) in education and childcare settings - GOV.UK \(www.gov.uk\)](#) 17.8.21